

<b>Item No.</b> 9.	<b>Classification:</b> Open	<b>Date:</b> 13 September 2017	<b>Meeting Name:</b> Audit, Governance and Standards Committee
<b>Report title:</b>		Annual report on the work of the corporate risk and insurance team 2016-17	
<b>Ward(s) or groups affected:</b>		All	
<b>From:</b>		Strategic Director of Finance and Governance	

## RECOMMENDATION

1. That the audit, governance and standards committee note the annual report on the work of the corporate risk and insurance team in 2016-17.

## BACKGROUND INFORMATION

2. This report provides an annual report for 2016-17 of the work of the corporate risk and insurance team (the team).
3. Specifically, the report provides an overview of the key risk management and insurance activities and progress with objectives for the year 2016-17 and an overview of the team's objectives for 2017-18.

## KEY ISSUES FOR CONSIDERATION

### Overview

4. In 2016-17, the team continued to progress the implementation of both the risk management and insurance objectives.

### Risk Management

5. The risk management objectives for 2016-17 focused on:
  - Finalise the review begun in 2015-16, a review of the risk management support requirements across the council and its implementation
  - Enhanced use of the risk management information tool, JCAD, to create a clearer platform for management, monitoring and reporting on key risk, especially corporate risks.
6. In order to achieve these objectives the team has completed the following activities:
  - Completed a review of the risk management support requirements and procured the required risk management administration support via BDO the council's internal auditors
  - Adapted JCAD to be able to report separately on corporate risks to aid reporting and oversight of corporate risk register
  - In addition, the team has completed the CIPFA risk management benchmarking exercise which assessed the council's arrangements against best practice. When compared against 29 other authorities, the

council was ranked above average on leadership and management, policy and strategy, and people, was average for partnerships and shared resources, and just below average for processes.

7. The team's objectives for 2017-18 are:

- To consider the results of the benchmarking exercise, consider improvements and if appropriate implement an action plan
- Carry out a review of the departmental risk registers to improve quality and accuracy of risk registers.

## **Insurance**

8. Insurance objectives for 2016-17 were to:

- Develop a new insurance risk financing strategy for the council aligned to the council's needs and external insurance market conditions
- Develop a suite of guidance documentation (and support training as required) for key council functions to improve the management of insurance risk
- Continue to work with housing department to implement risk management activities to improve the public liability claims experience
- Continue to seek opportunities to reduce the overall cost and to recover costs related to insured losses
- Identify further opportunities for integrating insurance services across the council.

9. In order to achieve these objectives the team has completed the following activities:

- Initial advice has been received on a new risk financing strategy which is ready to be incorporated into a procurement exercise should this be undertaken in 2017-18
- New guidance document with support training has been provided to teams across the council, including corporate facilities management, legal, regeneration and property and published on the Source
- Supported the implementation of a new communal area inspection process
- Whilst no new cost recovery initiatives have been identified the current initiatives are still supporting the successful recoveries for the council.

10. The team's insurance objectives for 2017-18 will focus on the following:

- Consider and, if appropriate, complete a new insurance risk financing procurement exercise across all classes of insurance and aligned to the council's risk appetite and the position of the external insurance market
- Continue to support the transition of the engineering inspection contract to housing and modernisation, engineering section
- Provide support on the leaseholder's insurance procurement by assisting with the evaluation.

## **Policy implications**

11. This report is not considered to have direct policy implications.

### Community impact statement

12. This report is not considered to have direct impact on local people and communities.

### Resource implications

13. This report is not considered to have direct impact on resource implications.

### Consultation

14. Consultation has not been undertaken.

### SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

15. None required.

### BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
None		

### APPENDICES

No.	Title
None	

### AUDIT TRAIL

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<b>Version</b>	Final	
<b>Dated</b>	23 June 2017	
<b>Key Decision?</b>	No	
<b>CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER</b>		
<b>Officer Title</b>	<b>Comments Sought</b>	<b>Comments included</b>
Director of Law and Democracy	No	No
Strategic Director of Finance and Governance	N/A	N/A
<b>Cabinet Member</b>	No	No
<b>Date final report sent to Constitutional Team</b>	23 June 2017	